**Description of Library Automation**

Library is the “Heart and Soul” of the Academic Institution and plays an important role for designing the career of students. The College has been keenly interested and devoted to develop its Library as a Learning Resource Centre.

Computerization of library has become a prerequisite in the present world of information technology. In the year April 2023 NewGenLib software was installed for library management. This is Open Source Software having Acquisition. Circulation. Catalouing, Periodical Management, Stock verification, Reports, OPAC-Online Public Access Catalogue etc. In library LAN is maintained with single server and 1 computers. Apart from this, there are five computers in the ICT room for students with internet facility. OPAC facility is available. There is bar code printer and bar code reader. For the security purpose library is covered by C.C.T.V. Digital collection of old photos and newspaper clipping also available in library.

The library is well furnished. It is designed to provide comfortable reading accommodation with abundant light, fresh air and serene atmosphere. The area of the library is 917Sq.ft.with the seating capacity of 25 Our college library has 17484 books and journals 4, magazines 5 and 5 newspapers.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Sr No | Year of Automation | Name of ILMS Software | Nature of Automation | Version |
| 1. | 2023-24 | NGL Core Engine Discover | Fully | 3.1.2 |

The total area of the library is 500 sq. ft. and Reading Room 417 sq. ft with the seating capacity of 25. The working hours of the library are 9.30 AM to 6.00 PM on all working days, before and during examination, during vacation except Sundays and gazette holidays. College Library uses NewGenLib Library Software Version 3.1.2 which is an Open Source Integrated Library Management System. The college library has a collection of text books, reference books, periodicals, thesis, dissertations, e resources for student teachers as well as faculty. There is subject wise arrangement of books in stack area. Newspapers, Journals and Magazines are kept in the periodical section. For online access of e resources, the library has a computer section with internet facility. The library also has a circulation and maintenance section for issuing and returning books. The reference section of the library comprises a large collection of Reference Books, NEP Documents, Encyclopedias, and Dictionaries. Library resources are used to augment the teaching- learning process by purchasing of new journals, books, newspapers, and books for Book Bank. 2 computers are available in the library, of which 1 is for students, faculty to access OPAC 1 for Issue counter, to access OPAC. Library is ICT-enabled with quality books, journals and e-resources. The library has the provision of UPS for backup to library systems in case of power failure. Library provides access to 17484 books, 100 Encyclopedia, journals and regular newspapers and magazines along with reference section books.The library has a Book Bank for lending books to economically deprived students for the entire semester. The library also stocks relevant resources for students appearing for competitive examinations conducted by agencies such as TET,CET,CTET,PET,TAIT, UGC-NET,SET etc. Previous years’ question papers of all courses are made available to students for reference in the library as well as on the library website. Library advisory Committee comprising of the Principal, Librarian, two faculty members, representative students and library attendant is formed by the college to discuss various issues of the library support like upgrading of material collection such as purchase of new books, technical issues related to computers, library software, internet services, photocopy facility etc. The technology cell of the college takes care of the technological maintenance including media/ computer services.